

**THE NEUTRAL BAY CLUB**

**Minutes for Year ended 31 December, 2019 Annual General Meeting**

**Thursday 7 May , 2020 via Virtual platform due to COVID 19, at 7.00pm.**

**Present: See List** - The President Mr Greg Scott (GS) occupied the Chair.

- 1. Apologies:** See List, Virtual platform apology entered by Jenny Hepburn on behalf of Sue Randle
- 2. Minutes:** Acceptance of Minutes for 2018 Annual General Meeting held 23<sup>rd</sup> May 2019

**Moved:** James Rowland      **Seconded:** Phil Hallinan

Motion Carried.

David Martin submitted prior notice requested minutes taken by Gail Hallinan be amended and was agreed text minutes supplied to GM in email would be included relating to Kitchen. GS read out online and agreed comments will be added. David noted the kitchen quote proposal was not just from him but also 2 other members, one being Jeff Atkinson.

David also referred to the 120k which should have been in cash reserves for now but not due to kitchen cost overrun. GS recorded for minutes that July 2018 Kitchen Quote from David Martin was presented to, and voted on by entire Board. GS confirmed for minutes that Chair had only a casting vote and 6 board members voted overwhelmingly not to go ahead with said quote.

**3. Auditor's Report: For year ended 31 December, 2019, available to review, GS invited Ian Rae (IR) to speak.**

IR addressed relevant matters, stating increased trading over previous years, and rent increase due to leasing of upstairs. Bad debt was released for tennis debtors under Paul Hoystead, to avoid this happening, money collection has been amended in collection up front.

2019 year end reported loss was \$21,859. IR noted whilst huge improvement on last year (2018 \$215,605, the Club still need to improve on its reserves to cover future capital expenditure.

David Martin questioned where Geoff Bailey donation was recorded, and what specifically had been done with this. Tamsin Baker (TB) answered to state it was recorded as revenue as per correct accounting procedures. Once funds permit the Board will consider an appropriate way to recognise Geoff.

A motion was moved for the acceptance of auditor's report

**Moved:** Jenny Hepburn      **Seconded:** Phil Hallinan

Motion carried

#### **4. Presidents Report – Greg Scott**

Provided the update progress of negotiations with external parties. Since October 2019, 5 outside parties have been enlisted for discussions. Due to COVID- 19 we have not been able to create any member meetings and therefor will not be discussing tonight. Also noted incoming board will need to become familiar first.

Greg further outlined Club financials are not sustainable. He urged members to closely follow board progress. The limited information provided to members due to confidentiality agreements and working to ensure no loss of ownership of Club land.

#### **5. General Managers Report – Peter Lewis**

Thank you to all members for support, and to increasing revenue whilst keeping costs in line with previous year. Geoff Baileys donation will be recognised accordingly with his name. Thank you to Glenn Jackson for continued support, and thank you to Jen for functions assistance.

This year so far there was a profit for February, memberships up overall and house membership has doubled, March and April bookings were at record highs before forced closure,

Regarding future of the club, the kitchen will not re-open in the same way as before the lockdown and we will seek to lease kitchen via a tender process. Working on staged reopening of club in the next week, with Wednesday opening of takeaways only.

Signage and social distancing will be appropriate. CLUBSNSW are currently pressuring government to re-open, although changes will be required and corporate offerings will need to be re-thought. Tennis income has been a lifeline for the last 6 weeks.

- Special thanks to Paul Maybury for painting decking, repairing marquee flooring, weeding under decking and a boarded window within 30 minutes of a call after an attempted break in.
- Special thanks to Andy Christmas for maintaining grass area at no cost.
- Special thanks to Virginia Ware for more donated paintings.

David Martin thanked Peter Lewis and Paul Maybury on behalf of members.

#### **6. Sporting groups**

Greg Scott noted on last piece of his report that he had requested for submission by each member's group 21 days prior to AGM. David Martin has responded that the report submitted by the Bowls Committee was incorrect as it is not the report used for the December 2019

AGM. GS confirmed board denied opportunity to resubmit, but if Bowls Committee wanted to make changes they are to vote and next committee meeting and changes should be referred for ratification at next Bowls AGM in December 2020.

David further wanted it noted that it would be remiss not to note the disruption this year to the Men's bowls section due to the re-admittance of an old member. DM felt the Men's Bowls committee was not supported and the Board did not follow the constitution. The Board went against the Committee which should not have happened and let the Men's section down.

A motion was moved for the acceptance of members group report

**Moved:** Jenny Hepburn      **Seconded:** Adam Young  
Motion carried

7. **Election of President for 2020 Tamsin Baker** – un-opposed.

8. **Election of Directors for 2019:** Beverly Piper, Peter Anderson and James Rowland welcomed as new directors. GS thanked Gail Hallinan and Nikhil Shah and passed over to Tamsin Baker.

9. **General Business:**

TB thanked the outgoing President and Board member. She noted a thank you evening will be arranged for when club the re-opens. TB officially welcomed new board,

Motion to confirm Directors honorarium

**Moved:** Adam Young      **Seconded:** Cynthia Palmer  
Motion carried

Motion to reappoint Auditors

**Moved:** Ashley Pienaar      **Seconded:** Jenny Hepburn  
Motion carried

- Thank you to all members for allowing and accommodating Virtual AGM.
- Thanks again to Paul Maybury,

President Tamsin thanked all for attending and closed the meeting.

Meeting closed at 7.51 pm

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Tamsin Baker – Chairman